

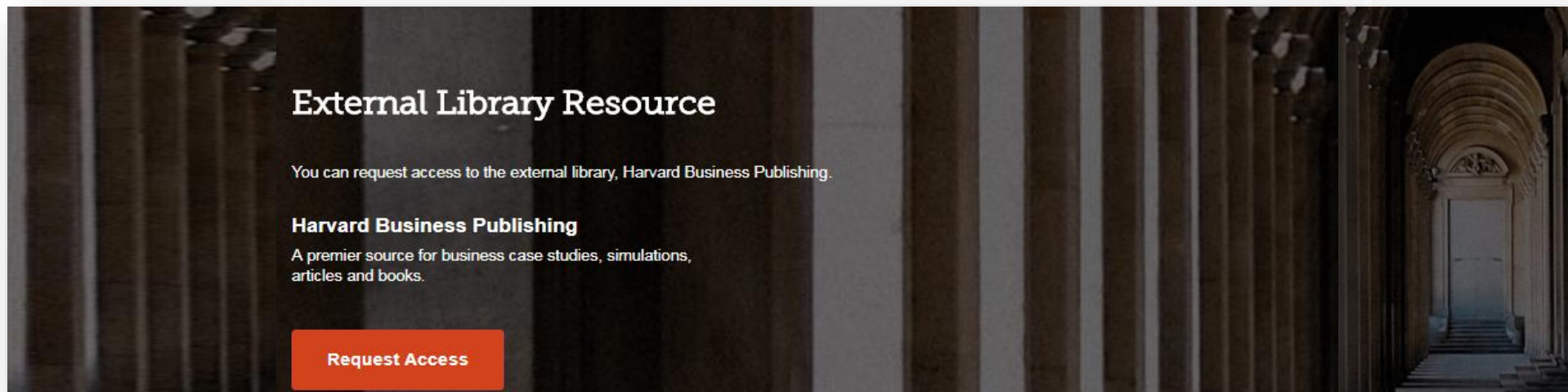
OneFolio® by Laureate – Other External Library

1

At the bottom of the OneFolio® by Laureate homepage there is a section titled “**Other External Library.**”

As a member of the Laureate network, OneFolio® users can access content in **Harvard Business Publishing.**

There is a process for accessing the library. When you click the button **Request Access** you will automatically generate a request to access the **Harvard Business Publishing** external library.



2

Harvard Business Publishing (HBP) library has a more detailed, required process in order to access and use their content.

each institution must identify a Harvard Business Publishing (HBP) Administrator and that person must receive training about their role and serve as a point of contact for OneFolio® users at their institution who would like to use Harvard Business Publishing resources.

If you don't know your HBP Administrator, contact OneFolio® support.



- 3 After requesting access, you will receive an email with instructions for registering on the HBP site

Notify support when you have registered and they will arrange for **Premium Educator credentials** to be emailed to you so you can fully access site content

When you find HBP content you would like to use, you must contact your institution's HBP administrator and provide him/her **content and usage information**. The HBP administrator will then send you a **link to the requested content**, for use with your students.

